

SHOW REGISTRATION

Badges will be held at the Exhibitor Registration Desk at the show. Use this form to give us the names we should issue your badges to. Please **BRING THIS FORM TO US WHEN YOU REGISTER AT THE SHOW DURING BOOTH SET UP.**



DO NOT SEND THIS FORM BACK TO US.

Each 10 x 10 booth you have purchased entitles your company to up to **SIX EXHIBITOR BADGES**. The Exhibitor Badges must be worn so that they are visible to security & gate personnel, and may be used for unlimited entrance to the show each day. Please remind each worker **THEY MUST WEAR A NAME BADGE** while working the show. If you lose your badge, you will have to pay for a ticket to get in each day. (If you have multiple booths, please photocopy this form).

COMPANY NAME: _____ BOOTH # _____
BOOTH MANAGER _____
AND LOCAL SHOW PHONE NUMBER: _____

BOOTH PERSONNEL AUTHORIZED TO RECEIVE A BADGE: (Type or print CLEARLY!)

Badge 1	Badge 4
Badge 2	Badge 5
Badge 3	Badge 6

All badges will be held in a **"WILL CALL"** envelope under your **COMPANY NAME**. We recommend that each person listed above pick up their own badge. At **3pm** on the first day of the show, all envelopes will be moved to the Will Call Window outside the main entrance of the show for the duration of the show.

THOSE NOT ON YOUR LIST REQUESTING A BADGE OR IF YOU'RE SHORT BADGES! Our show office personnel will politely ask these people to purchase a ticket at the Box Office. Your booth worker(s) will then probably request reimbursement from you for the cost of the ticket.

AUTHORIZED SIGNATURE: I have read this page and will be responsible for anyone mad at me for not including them on this list, or for forgetting to leave their badges in the **Will Call** envelope.

Phone number employees call if there is a problem with the passes: _____

Signature of Booth Manager

Print Name of Booth Manager

PLEASE BRING THIS FORM WITH YOU AND HAVE IT COMPLETED WHEN YOU REGISTER AT SHOW SITE.

PLEASE DIRECT ANY QUESTIONS REGARDING THIS FORM TO (951) 587-6266.